
District IV 4-H Council Officer Information

OFFICERS

The eight (8) officers and roles of the District IV 4-H Council shall be:

President	Presides over the District Council and serves as delegate to Texas 4-H Council.
1 st Vice President	Assumes duties of President and serves as delegate to Texas 4-H Council.
2 nd Vice President	Program selection, membership, and district community service chair.
Secretary	Records and distributes minutes.
Social Media	Posts information and photos of upcoming and past 4-H events onto the District's social media platforms.
Parliamentarian	Assists in maintaining order of the District Council.
Public Relations	Develops promotional material for upcoming events; shares that information with the Social Media officer.
Health & Safety	Provides health/safety information at meetings and events.

ELIGIBILITY FOR OFFICE

To be eligible for district office, a candidate must:

- ◆ Must be a current member of the District IV 4-H Program.
- ◆ Meet all qualifications as outlined in the District IV 4-H Council Standing Rules.
- ◆ Be going into 10th grade and not more than 12th grade by September 1 of the current 4-H year AND be at least 14 years old as of September 1 of the calendar year in which he/she is installed as an officer (additional age restrictions for State Council positions).
- ◆ Be recommended/approved by his/her County Extension Agent.
- ◆ Remain a member and resident in District IV during their elected/selected term of office or he/she shall relinquish their position on District Council pending approval by the District IV Council Advisors and District IV 4-H Specialist.
- ◆ Must not have previously held the same office on the District IV 4-H Council.
- ◆ Must have previously attended a District IV 4-H Leadership Lab.
- ◆ Counties are limited to no more than 2 positions on District Council.
- ◆ Not be one of the 6 At-Large positions on the Texas 4-H State Council.

REPRESENTATION ON TEXAS 4-H COUNCIL

The President and 1st Vice President shall serve as delegates to the Texas 4-H Council. If these delegates cannot participate in the required Texas 4-H Council events and activities, an alternate shall be designated in the line of succession from the Executive Committee. Any alternate who attends the Texas 4-H Council Workshop becomes the officially recognized delegate from the district and will fulfill Texas 4-H Council duties throughout the year.

Election Procedure

Election Procedure: The election process will consist of four parts. Those four parts include the application, interview, video, and popular vote. Each part of the election process will be scored by judges or given point values by calculation. Judges will be selected by the District 4-H Specialist and/or District IV District Extension Administrator.

Application	25 points	scored by adult judges
Interview	25 points	scored by adult judges
Video	25 points	scored by adult judges
Popular Vote	<u>25 points</u>	
Total Possible Points	100 points	

Election Timeline

By March 3, 2025: Email the District IV 4-H Specialist, Denita Young (djyoung@ag.tamu.edu) your Intent to apply. You will receive the application link to fill out the Online Qualtrics Application.

March 12, 2025: **MANDATORY** Virtual District Council Officer Candidate Meeting at 7:00 p.m. via TEAMS. This will be a short 30 minute meeting.

By March 24, 2025: All officer candidates will complete the Online Application – (Qualtrics link will be sent after the Intent to Apply has been submitted) which will include the campaign speeches through a YouTube Video link, Officer Responsibilities forms, and a good photo (jpeg only-no selfies).

- On this link you are required to submit a 2 minute introduction and justification video on why you feel you should be chosen to be an District IV 4-H Council Officer. **Shoot the video in front of a blank wall.** Please paste the YouTube link to your video in the space provided. Please remember this should only be 2 minutes maximum. This should ONLY be submitted via a YouTube link to the video. You will need to check specifications for YouTube upload to reduce confusion after you film your video. You may set your video as unlisted to ensure privacy of your video. This will allow only those with the link to view the upload. This is a required component of the application.
- Upload your Officer Application Packet with completed signatures.
- Upload a JPEG head shot photo (No selfies).
- One Page Digital Campaign Poster (PNG) via email to Denita Young (djyoung@ag.tamu.edu). It should include your Name, County, Office you are Seeking, 4-H Leadership Experiences, 4-H Citizenship/Community Service Experiences, 4-H Project Experiences, and 4-H Awards/Honors (due to space limitations, pick your top experiences in each category). It will be posted on the District IV 4-H Facebook Page and shared with County 4-H Clubs and District Council Delegates.

March 27, 2025: Virtual District IV 4-H Council Meeting. Each candidate will present a 2-3 minute campaign speech.

Week of April 14, 2025: Video links will be sent to all 22 County Extension Offices in District IV. Each county will have the opportunity to cast 2 votes per office. This shall be the consensus of the total county 4-H membership or their County Council. This will be up to the discretion of the respective County Extension Agents. The popular vote will be converted into a numeric point value (maximum of 25 points).

May 8, 2025: Candidates will be interviewed via ZOOM and scored accordingly by an adult judge(s) (maximum of 25 points). The District 4-H Specialist may sit in on the interviews and ask questions, but will not take part in scoring.

By May 16, 2025: The county votes will be submitted by the County Extension Agent to the District IV 4-H Specialist.

By June 9, 2025: Officer election results will be posted to the District IV Facebook page. Emails will also be sent to the candidates and County Extension Agents.

District IV 4-H Council Officer

DISTRICT IV 4-H COUNCIL OFFICER RESPONSIBILITIES AND AGREEMENT

- ◇ Officers agree to follow the rules and expectations set-forth in the District IV Standing Rules.
- ◇ An officer may be removed of his/her position at the discretion of the District Extension Administrator, District 4-H Specialist, and Council Advisors. Reasons for dismissal include, but or not limited to, Texas 4-H Code of Conduct violations and/or absences from required meetings. All decisions are final.
- ◇ The President and 1st Vice President shall serve as delegates to the Texas 4-H Council. If these delegates cannot participate in the required Texas 4-H Council events and activities, an alternate shall be designated in the line of succession from the Executive Committee. Any alternate who attends the Texas 4-H Council Workshop becomes the officially recognized delegate from the district and will fulfill Texas 4-H Council duties throughout the year (see packet below).

- District Council Officers will serve for a one-year term.
- The term of office shall be from the time of installation through elections at the annual meeting the following year.



CODE OF CONDUCT

District 4-H Council members are required to follow the stated Texas 4-H Youth and Development Consequences of Misbehavior and Code of Conduct. If a District 4-H Council member is suspected of any illegal activity (consuming alcoholic beverages and/or illegal drugs, etc.) before or during any activity or representation of the District 4-H Council, he/she shall be subject to being sent home and/or to dismissal from the District 4-H Council at the discretion of the District 4-H Specialist, District Extension Administrator, and/or District Council Advisors. If a District 4-H Council member is not eligible to participate in Texas 4-H activities due to Code of Conduct violations, then he/she is not eligible to be a District 4-H Council member.

COMMITMENT

The following events/activities/meetings are required of the eight elected officers:

Ultra Leadership Lab
District Community Service Project
District IV 4-H Contests & Events
District IV Spring Roundup
Other meetings as necessary

President and 1st Vice-President will also adhere to Texas 4-H Council requirements.

2025-2026

I have read and understand this document and commit to a year of service as a District IV Council Officer. I also agree to follow the expectations and rules of this position and will strive to be a good representative for my county and district.

4-H Member Signature

Date

County Extension Agents Signature

Date

Parent/Guardian Signature

Date

District 4-H Specialist Signature

Date



TEXAS 4-H COUNCIL



About

The Texas 4-H Council is a team of 4-H members elected by their peers from across the state of Texas. Serving as ambassadors for the Texas 4-H program, members represent the organization statewide while collaborating with Extension faculty to plan, coordinate, and facilitate activities and events.

Texas 4-H Council membership is open to all youth, regardless of race, color, sex, religion, national origin, disability, genetic information, sexual orientation, or gender identity.



Expectations

- Be engaged in regularly scheduled business and planning meetings
- Serve as positive role models for other 4-H members
- Uphold the high ideals, values and standards of the Texas 4-H program
- Work with Extension faculty in planning and conducting District and State events and activities
- Seek opportunities to expand and diversify audiences and programs of the Texas 4-H Youth Development Program
- Be committed to the Council and work to fulfill the selected goals and responsibilities
- Be dedicated to personal development while having fun and respecting the differences in others

Texas 4-H Council Membership Contract



SERVING AS A MEMBER OF TEXAS 4-H COUNCIL IS A PRIVILEGE AND HONOR. YOU ARE A PART OF THE HIGHEST LEADERSHIP GROUP OF THE TEXAS 4-H YOUTH DEVELOPMENT PROGRAM WHICH HAS BEEN IN EXISTENCE SINCE 1950.

- A Texas 4-H Member must be willing to assume the duties and responsibilities that go with the opportunity.
- **Failure to comply with the requirements may result in loss of membership and surrender of any rights to claim such membership on applications, scholarships, or awards.**
- It is expected that district delegates will also fulfill responsibilities at the County and District levels. Not completing the requirements at those levels has repercussions that follow to the Texas 4-H Council level. Being removed from the position that elevated you to Texas 4-H Council means that you will also be removed from Texas 4-H Council.

MEMBERSHIP REQUIREMENTS:

1. Participation with Texas 4-H Council is an investment in leadership development. However, the investment is not only a time commitment but also requires a monetary investment—estimated at around \$1,200 for the year. This is dependent upon sponsorships attained by that year's Texas 4-H Council team. By choosing to participate, you understand the monetary requirements included.
2. Texas 4-H Council membership is open to all youth, regardless of race, color, sex, religion, national origin, disability, genetic information, sexual orientation, or gender identity.
3. Representation will consist of two delegates from each District 4-H Council selected at the District level according to the state/district guidelines and six at-large delegates elected during Texas 4-H Roundup.
4. Must be :
 - be at least 16 years old and cannot be older than 18 as of August 31, 2025 and
 - be a student in the 10th, 11th, or 12th grade for the year of service on Texas 4-H Council.
5. Delegates shall be eligible to attain and hold membership on the Texas 4-H Council for only one year.
6. Texas 4-H Council membership only occurs after participation and completion of the **ENTIRE** Texas 4-H Council Workshop scheduled for July 28-31, 2025 in Stephenville, TX

EXECUTIVE COMMITTEE:

The Executive Committee is comprised of officers who shall be elected annually. These positions consist of: *President, First Vice President, Second Vice President, Secretary, Public Relations Officer, and Health and Safety Officer.*

- The Executive Committee is elected by the Texas 4-H Council during the July Workshop
- Campaigning is not allowed
- Nominations and voting are by ballot
- Majority constitutes an election
- Candidates in a runoff situation are given a topic and will have two minutes to prepare their thoughts and speak before the group.

COMMITMENT AND DEDICATION:

Members should pay close attention to the required events. The Executive Committee members are held to an even higher set of expectations. **Members and officers NOT meeting the requirements will be reviewed and could be removed from Texas 4-H Council by the Advisors and the 4-H Program Director.**

- ◆ Required by ALL ❖ Required by Six Elected Officers ✓ Must have enough committed to attend or would not host

Those not serving on the Executive Committee are **STILL EXPECTED** to attend these other events noted below as well. However, exceptions **may be granted**, if communicated in a timely manner (a minimum of one month prior to the event date) of such conflict for another extracurricular event scheduled the same time. **If you are not able to commit to attending more than the required July Workshop and Texas 4-H Roundup which are required by everyone to maintain membership on Texas 4-H Council, you should not apply.** You are committing to participation in a minimal of 3 of 5 events noted below. Two of which are mandatory for all. **Failure to comply with the requirements may result in loss of membership and surrender of any rights to claim such membership on applications, scholarships, or awards.**

- ◆ July 28-31, 2025 – **Texas 4-H Council Workshop** – Location TBD
- ❖ October 5-8, 2025 TENTATIVE (Dates set by State Fair of Texas) - **State Fair of Texas Honor Awards -- Fall Planning Meeting** - Dallas, TX
- ✓ November 7-9, 2025 - **Spark** – Brownwood, TX

Additional dates continued the next page...

❖ January 2-4, 2026 – **January Planning Meeting** - Brownwood, TX or College Station, TX TBD

◆ May 31-June 4, 2026 – **Texas 4-H Roundup** – College Station, TX

Monthly Online Conference Calls (dates to be distributed during Workshop)

Other opportunities may/will be offered to members as they are identified throughout the year.

Texas 4-H Congress – 2026 is a Texas 4-H Congress Year – Austin, TX. Texas 4-H Council members **ARE NOT** automatically selected to serve in Leadership roles for this event. Texas 4-H Council members will be invited to submit an application, along with other Texas 4-H Leadership groups, to be considered for a leadership role with Texas 4-H Congress.

FREQUENTLY ASKED QUESTIONS AND ANSWERS

It is most important to communicate ahead of time with advisors if you have a scheduling conflict. **As noted above, Texas 4-H Council members are expected to attend the scheduled events during their term.** We realize you have multiple obligations, and we are much more willing to work with you if conflicts are communicated in a professional and timely manner. However, here are some questions we often receive and the answers you will be given.

Q: I have a county show/athletic event (basketball tournament) on the same weekend as the January Planning Meeting.

Advisor Answer: Council OFFICERS must attend the entire weekend of the January Planning Meeting. All members are expected to attend; however, if individuals cannot, it will be handled on a case-by-case basis if it is communicated in advance.

Q: I will be late attending Roundup the day Council is expected to arrive (usually the Sunday prior) because of high school graduation occurring on Sunday afternoon.

Advisor Answer: Please arrive as soon as possible and work with advisors to confirm your schedule.

Q: I will be late attending Roundup the day Council is expected to arrive because of high school graduation parties/project graduations/etc. occurring that weekend.

Advisor Answer: You should arrive as scheduled with the rest of Council or you will not participate with Council.

Q: I will be late attending Roundup the day Council is expected to arrive because I will be practicing with my judging team.

Advisor Answer: You should arrive as scheduled with the rest of Council or you will not participate with Council.

Q: I will be late attending Roundup the day Council is expected to arrive because I am sick.

Advisor Answer: You will be expected to arrive ASAP after you recover with a doctor's excuse.

Q: What does "removed from Texas 4-H Council" mean?

Advisor Answer: This means that members will not be allowed to participate in events as Texas 4-H Council members. They will also relinquish any leadership roles and responsibilities associated with Texas 4-H Council and may not use membership on this elite group as part of any application or nomination.

Q: I will be late attending Roundup the day Council is scheduled to arrive because of (you fill in the blank).

Advisor Answer: Good luck to you with (you fill in the blank). As a Council member you are expected to participate fully in these events; if you cannot, there is no need to register for Roundup as part of the Leadership Team.

I have read and understand the requirements and expectations of serving as a Texas 4-H Council member. By signing this contract, I am committed to a year of service and understand that if I do not fulfill my commitment, I will be subject to removal as a Texas 4-H Council member.

Texas 4-H Member Signature

Date

Parent/Guardian Signature

Date

County Extension Agent Signature

Date

District 4-H Specialist Signature

Date