DATE: November 16, 2011

TO: District IV Agents

FROM: Derrick Bruton
Extension Program Specialist
4-H & Youth Development

SUBJECT: District IV Lock-in

CONTEST INFORMATION


2. Location. Amazing Jakes (831 North Central Expressway, Plano, TX)

3. Schedule.

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>7:00 to 8 p.m.</td>
<td>Drop off and check-in</td>
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<tr>
<td>8:00</td>
<td>Pizza Buffet</td>
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<tr>
<td>9:00</td>
<td>Business Meeting</td>
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<tr>
<td>9:30</td>
<td>Workshop Sessions</td>
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<tr>
<td>11:00</td>
<td>Unlimited fun and games</td>
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<tr>
<td>7:00 a.m.</td>
<td>Checkout / Depart</td>
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4. Registration. Each participating member is required to register on 4-H Connect and pay the district $42 registration fee. Registration will open on 4-H Connect on December 13 and will close midnight on January 13. Each member must also turn in a signed “Camp & Enrichment Program Waiver, Indemnification, and Medical Treatment Authorization Form” at check-in.

5. Participation. Participants must be active 4-H members enrolled in a Texas 4-H and Youth Development county program in District IV.

6. Age. The lock-in is open to all intermediate and senior 4-H members.

7. Entries per county. Each county may enter as many members and adult volunteers as they like.
8. **Participants with disabilities.** Any member who requires auxiliary aids or special accommodations must contact the District Extension Office, or note when registering on 4-H Connect, at least 2 weeks before the event to request such needs.

9. **Chaperones.** Adult chaperones are needed to help oversee the health and welfare of youth participants. As a district, we need to maintain a 1 to 10 ratio of adults to youth for this event. Counties are encouraged to recruit chaperones to help cover this ratio.

10. **Travel Safety.** We insist that youth not drive themselves to or from the lock-in. We also insist that adult chaperones staying up through the night not drive themselves nor any 4-H member home.

11. **Attire.** The primary responsibility for the grooming and appearance of each participant rests with the parents and participants. To ensure that the health standards, safety conditions, and proper educational process is maintained, the following attire guidelines will apply:

   a. All clothing shall be neat, clean, and acceptable in repair and appearance and shall be worn within the bounds of decency and good taste as appropriate for 4-H events.
   
   b. Articles of clothing which display profanity, products, or slogans promoting tobacco, alcohol, drugs, sex or are in any other way distracting, are prohibited.
   
   c. Excessively baggy or tight clothing, and clothing which advertises gang symbols or affiliation, is prohibited.
   
   d. All participants must wear shoes at all times.
   
   e. Pajamas of any sort are prohibited.
   
   f. Items of clothing which expose midriffs, bare chests, undergarments, or that are transparent (see-through) are prohibited. Tank tops with straps wider than two-inches are permitted. Please be advised that spaghetti straps, shirts which expose a bare back, halter tops, and tube tops are prohibited.
   
   g. The final decision on appropriateness in any case involving dress code questions rests with AgriLife Extension employees.

12. **What to bring.** Members may bring a pillow and blanket. If the participant wants to bring a hand-held electronic device, he/she will be responsible for its whereabouts at all times. The District IV 4-H program will not be held responsible for any items that are lost, stolen, or broken. Members are encouraged to mark all of personal items with their name and county.

DB

cc Dr. Chris Boleman
Dr. Darrell Dromgoole
Mr. Hurley Miller
Dr. Susan Ballabina
Mr. Ron Wooley